

JUDGE JIM F. KOVACH
County Civil Court at Law #2
Occupational Driver's License Information

Court Clerks: Janice Gonzales and Maria De La Rosa, (713) 274-1349

OCCUPATIONAL HEARINGS ARE HELD MONDAY'S at 9:00 a.m.
Please confirm availability with the clerks

REQUIREMENTS:

- Written notice of oral hearing must be submitted to the clerk.
(5 business days prior to the setting)
- Information Sheet **MUST** be completed and filed with the clerk along with notice of hearing.
- A copy of the written notice must be sent to the Harris County Attorney's Office

Address:

Office of Vince Ryan
Harris County Attorney
Attn: Yvette Jircik
1019 Congress 16th Floor
Houston, Texas 77002
Phone: 713-274-5191 and Fax: 713-755-8848

Paralegal, Compliance Practice Group
Maria Escobar-Phone: (713) 274-5241
Kesah Roseberry-Phone: (713) 274-5253

*******IMPORTANT*******

ONLY these documents may be faxed to 713-368-7111

- 1) SR-22 and PROOF OF INSURANCE. (**MUST BE FILED WITH THE CLERK NO LATER THAN THE WEDNESDAY BEFORE YOUR SCHEDULED HEARING**)
- 2) 6 MONTHS OF INSURANCE PAID IN FULL IS REQUIRED **ONLY** IF YOUR LICENSE HAS BEEN SUSPENDED FOR DRIVING WITHOUT INSURANCE (**PROOF MUST BE FILED WITH THE CLERK NO LATER THAN THE WEDNESDAY BEFORE YOUR SCHEDULED HEARING**)
- 3) SALCE RESULTS (ONLY FOR ALCOHOL OR DRUG RELATED CASES)

Please check in with the clerks when you arrive.

201 CAROLINE 5TH FLOOR (reception area by the elevators)